

## Using The Match Day Paperwork (MDP) App

*Last Modified on 17/03/2016 2:03 pm AEDT*

MDP allows a league to capture votes and match day forms from team managers and match officials. Leagues control what is accessible to whom in the league database, and users login to complete these tasks in the MDP app.

This page covers the following app functions. If you would like to see the instructions on how to control the data that is viewed in the app please visit this page [Match Day Paperwork](#)

This functionality is currently only available for AFL users.

### Minimum System Requirements

The MDP app will only work on the following mobile/tablet devices:

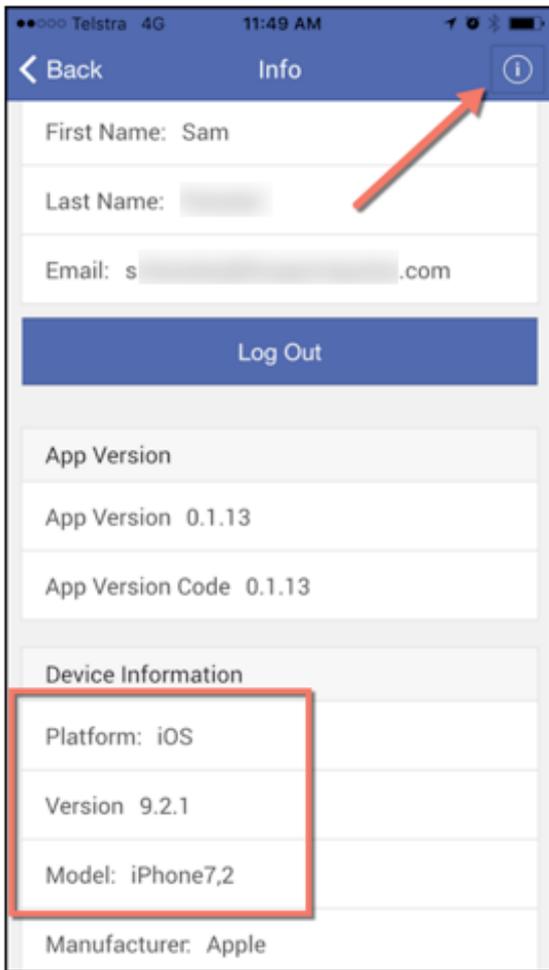
#### iPhone

- IOS 7+
- iPhone 4s or newer

#### Android

- Android 4.1 or newer on Samsung devices
- For all previous versions and other devices there is partial or no support

You can find out the version info of your device and operating system via the information button, as shown below:



## Download the MDP app

Here are the instructions on how to find the MDP app on your phone:

### For iPhone

Open the 'App Store' app

Search for 'Match Day Paperwork'

Select 'Get' to download

### For Android

Open the 'Google Play' app

Search for 'Match Day Paperwork'

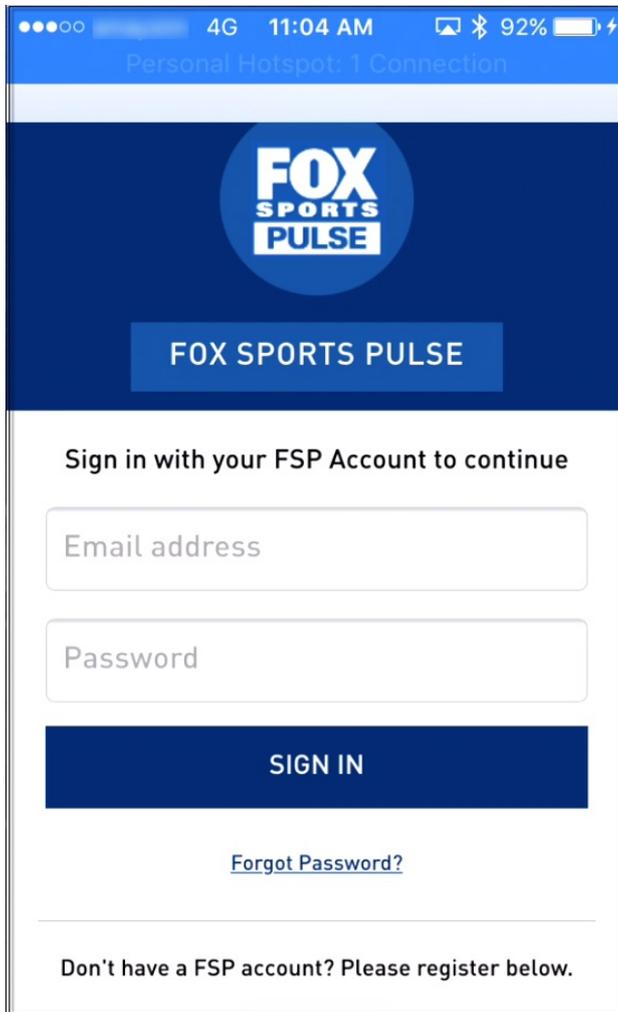
Select the app then click Install

## Login To The App

You can login to the MDP app with your Passport account. Please note the following:

**For match officials:** Your Passport account must match the email address that you registered with in the current season.

**For Team Managers:** Your Passport account must be authorized by your club in the database. Click [here](#) to see how this is done.



4G 11:04 AM 92%

Personal Hotspot: 1 Connection

**FOX SPORTS PULSE**

FOX SPORTS PULSE

Sign in with your FSP Account to continue

Email address

Password

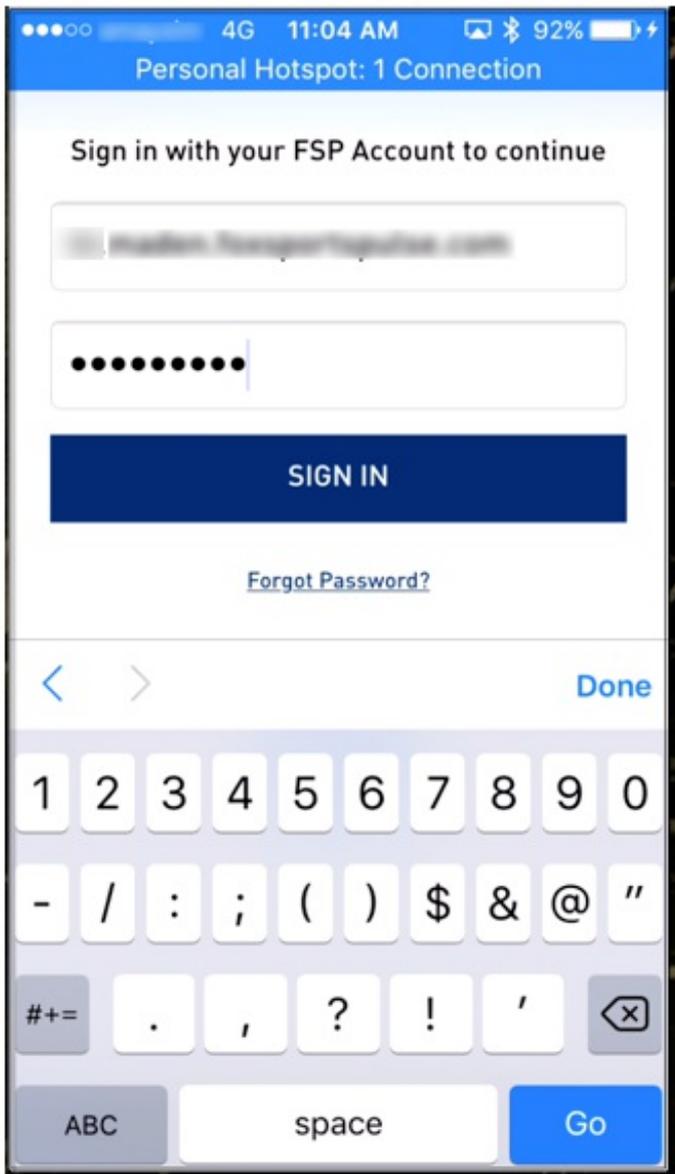
**SIGN IN**

[Forgot Password?](#)

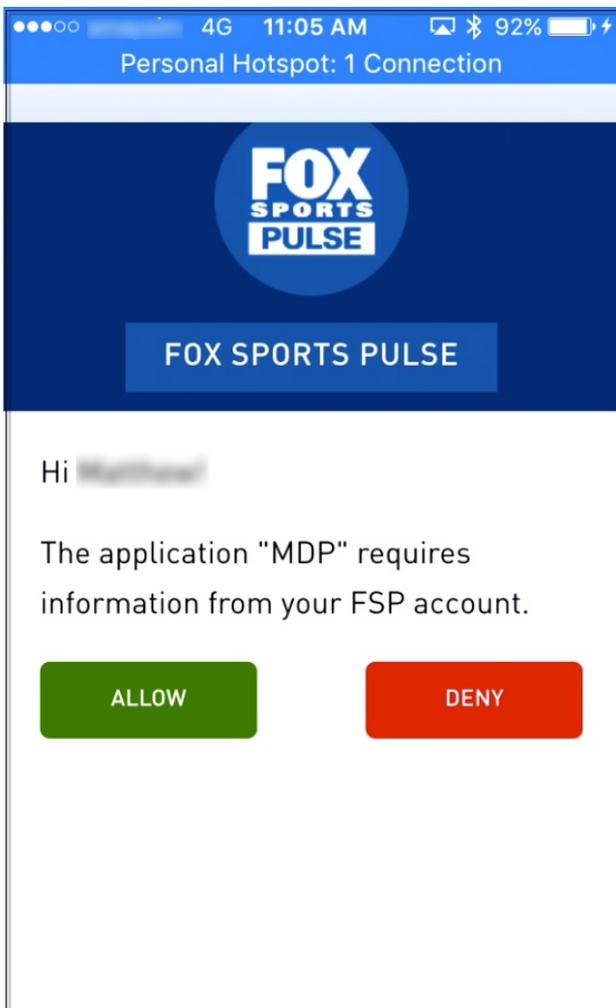
[Don't have a FSP account? Please register below.](#)

If you don't yet have a Passport account created, click 'Register' to create one.

1. Fill out your passport details on the first page.



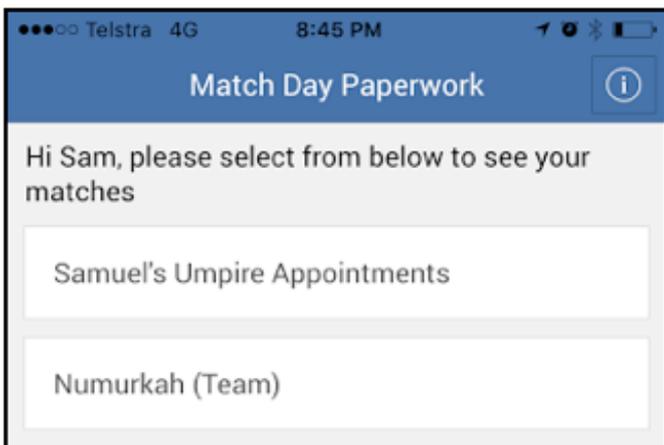
2. Once you have logged in, ensure you 'allow' the application to access information from your account (you will only have to do this the first time you login).



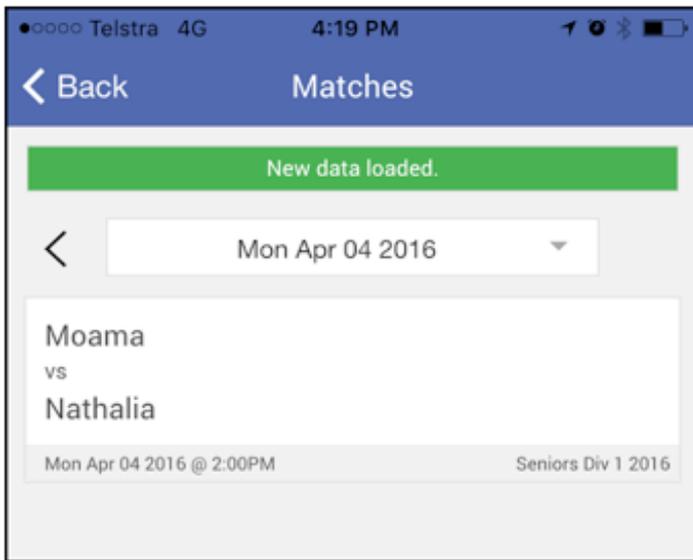
## Select a Match

Tasks can be assigned by your league to match officials and/or team/club staff, so if you are a Team Manager for more than one team, or perhaps you are a Team Manager and a Match Official, then you will need to select which entity you want to complete tasks for before you select a match.

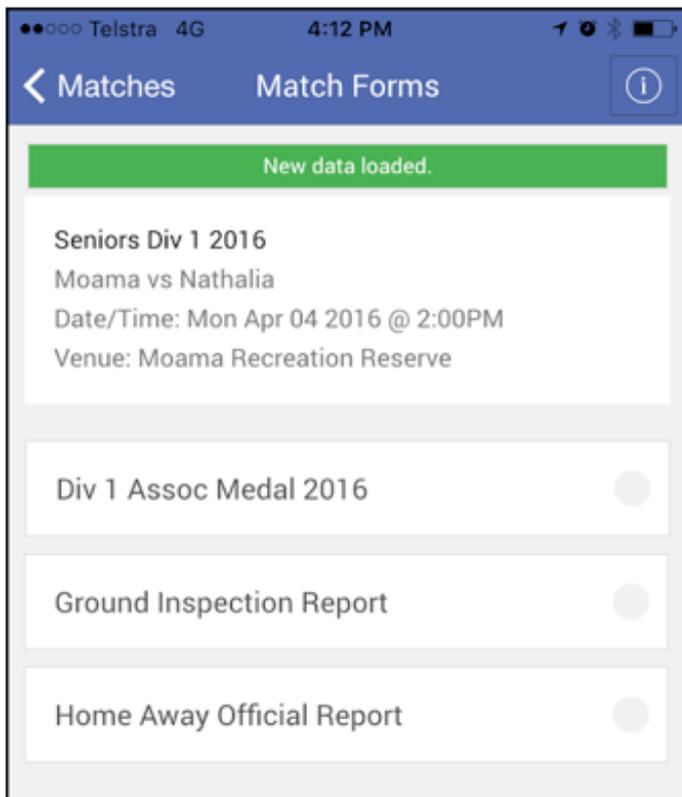
1. Select who you would like to complete tasks for to move to the match selection screen.



2. The match closest to the current date should appear, if this is not the right match, navigate through the date filter at the top of the screen to find it. If you cannot see your match in this screen, contact your league administrator.



3. Once you have found the correct match, simply select it and you should see a list of tasks for you to complete for this match.



## Submit Votes

1. Select the award you need to enter votes for, then select how many votes you need to give.

The screenshot shows a mobile application interface for voting on match forms. At the top, the status bar displays 'Telstra 4G' and '4:12 PM'. Below the status bar, there is a blue header with a back arrow, the text 'Match Forms', and 'Voting'. A blue information icon is located in the top right corner of the header. The main content area has a light gray background and is titled 'Enter Match Votes Below'. It contains three white rectangular input fields, each labeled with the number of votes: '3 Votes', '2 Votes', and '1 Vote'. At the bottom of the form is a blue button labeled 'Submit'.

2. Select a player to give the votes to from the list of players selected for this match.

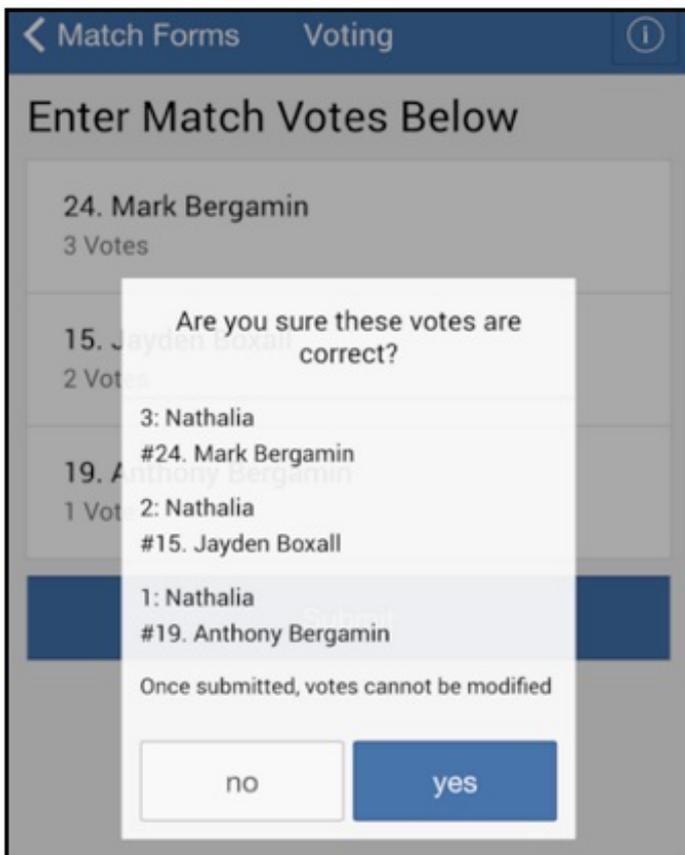
*Note: you can switch between teams by selecting the team names from the top of the screen.*

*Note: If a player received votes that is not appearing in this list, it probably means they were not selected for the match. If you click the 'player not in list?' button at the bottom of the screen you can select from a list of all other registered club players.*



3. Repeat this step for all votes and you will see a screen like the one shown below.

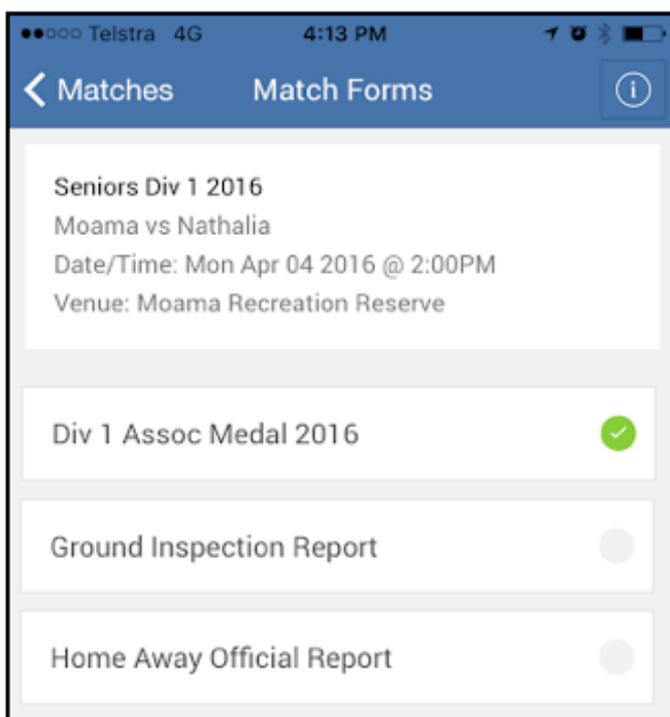
4. Once done, click '**Submit**' and you will need to confirm your votes.



5. Click 'yes' to confirm.

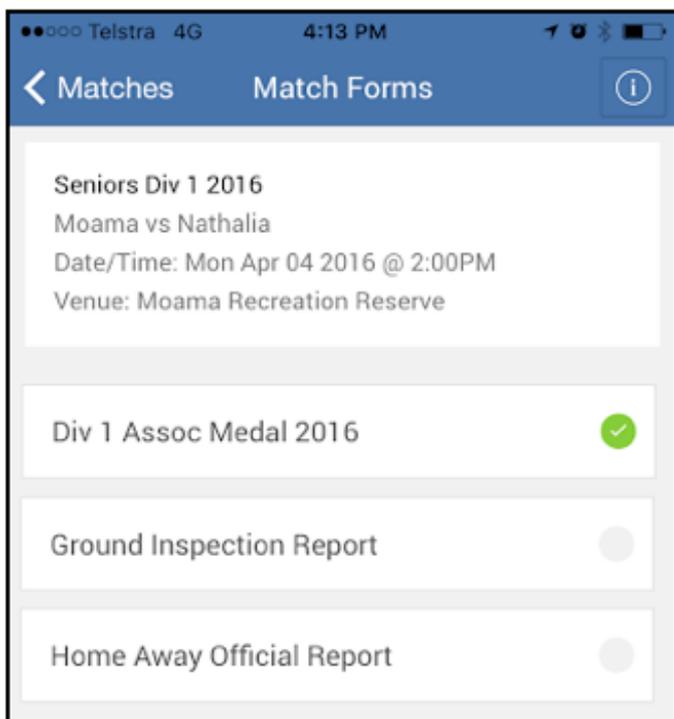
*Note: Once confirmed, you cannot change your votes selections. The only way to do this is through the league.*

The green tick indicates that this task is now completed.



**Submit a Form**

1. Select the form you need to submit (the two examples below are 'Ground Inspection Report' and 'Home Away Official Report').



The form will display.

2. Answer questions as required by your league.

Telstra 4G 8:40 PM

< Back Ground Inspection Report ⓘ

1 ————— 5

(1 = Lush, 5 = Bare, 2 = ideal)

(c) Grass Length 2 / 5

1 ————— 5

1 = Short, 5 = Long (3 = ideal)

### SECTION D: Referee Facilities

13. Referee's Dressing Room

Suitable ▼

14. Referee's Toilet/ Shower

Suitable ▼

Comments

Lines due for re-marking. Everything else ok.

*Note: Compulsory questions are marked with a red asterisk.*

3. Click '**Submit**' once completed.

If you have any queries during this process please contact your league office for assistance.

## Related Articles

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